



## Grade 9

### 2020/21 Student Registration Package (New Students)

In this package you will find items for your completion. Enclose documents to be returned and either scan & email, mail, or drop off at one of our campuses.

**1. In this package you will find the following items (please complete all):**

- ☐ **Student Learning Plan**
- ☐ **Student Information**
- ☐ **Student Registration Form (includes Consent to Electronic Communications and School Division Use of Personal Information forms)**
  - ✓ Please bring a copy of your birth certificate (and Citizenship papers if a foreign birth certificate). This must be included with your registration.
- ☐ **Form AF144-A 05/2018 – Consent for Public Use of Student Images/Work**
- ☐ **Form AF180-D 02/2018 – Consent for Use of Non-Supported RVS Technologies**
- ☐ **Form AF140-A 06/2018 – Responsible Use Agreement**
- ☐ **Form AF260-A 11/2017 – Annual Field Trip Authorization**
- ☐ **Informed Consent for Youth Outreach Worker**

**2. Please submit all forms to the respective Community Learning Centre campus and book an appointment for a Program Planning Session to complete the registration process.**

Visit our website at:

<http://rvsclc.rockyview.ab.ca>

Airdrie Campus  
120 Main Street South  
Airdrie, AB T4B 0P8  
403-948-4360 PH

Chestermere Campus  
133 Main Street  
Chestermere, AB T1X 1V3  
403-235-0294 PH

Cochrane Campus  
228 River Avenue  
Cochrane, AB T4C 2C1  
403-932-6131 PH

Email any campus at [rvsclc@rockyview.ab.ca](mailto:rvsclc@rockyview.ab.ca)



## Program Options

Please note that all Community Learning Centre programs are home based, and the parent is responsible for daily supervision of all educational activities.

**Grade 9 Blended Program** – This program is composed of a combination of Community Learning Centre teacher facilitated courses and home school courses (evaluated by the parent) for students in Grade 9. Teachers and parents collaborate on programming, and parents may choose to deliver courses that are not aligned with the Alberta Program of Studies. This program qualifies for supplemental funding up to \$350 (registration prior to September 30 – original receipts must be submitted with application by May 15 of the school year). Please see guidelines and amounts on our website.

**Traditional Home Education** – This Grade 1-12 program is completely designed, delivered and evaluated by the parent, and supervised by our Home Education Coordinator. The student's program may or may not align with the Alberta Program of Studies. This program qualifies for a maximum of \$850.00 in supplemental funding (registration prior to September 30 – original receipts must be submitted with application by May 15 of the school year). *A Home Schooling Application must be completed in addition to the registration form for Rocky View Schools.*



# Student Learning Plan

## Grade 9 2020/2021

Name: \_\_\_\_\_

Registration Date: \_\_\_\_\_

Students must sign this form to indicate their willingness to participate in our program and to confirm their awareness of deadlines as well as school policies. Online access of course content and submission of work is considered a presence of attendance in our online learning environment. Please read the following and sign at the bottom to indicate your understanding.

1. In conjunction with one of the teachers, I will develop a learning plan that will include goals, attendance expectations, and course completion deadlines.
2. New parents and students together will attend a scheduled minimum one hour in-service onsite before beginning schoolwork.
3. Students must attend 3 times a week as determined with your teachers.
4. Parents and students are required to check emails and respond to teachers regularly. Parents are required to support the student at home with supervision of daily work and organization of the student.
5. Parents must ensure that students have a working computer with Microsoft Office installed (provided free from RVS) and a stable wifi connection provided from home.
6. Regular submission of assignments as per your learning plan is required. This is also considered a measure of student attendance.
7. All students are required to complete Physical Education as it is considered a core course in the Province of Alberta. Please submit a yearly plan to the campus Administrator by September 30.
8. All exams including PATs will be done onsite.
9. I understand that there are no printed copies of report cards issued to me. To check my marks/progress I must check the parent/student portal (username and password given to you at registration – they are not the same as moodle logins) for updates in Power School and for a digital report card at the end of the school year. Parent portal is located at <https://ps.rockyview.ab.ca/public>.

I hereby declare that I have read and understand the information contained on this form.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent or Guardian Signature

### Fee Schedule:

**ALL STUDENTS** Textbook Caution Fee\*\* \$150.00 (\*\*Payment required. Can be rolled over from previous year. Refundable upon return of all texts and school materials in good condition and on time.)

**FULL TIME STUDENT fees:** no instructional fee

Payment methods: All fees should be paid through School Cash Online (<https://rockyview.schoolcashonline.com/>). If for any reason this is not possible, you can pay in person by Visa, Master Card, Debit (no debit at the Chestermere location) and cheque (cheques can be made payable to **RVS Community Learning Centre**).





## Student Information

This information collected on this form contains personal information covered by the Freedom of Information and Protection of Privacy (FOIP) Act. This information is used to better understand your child's background/needs and to assist us in determining if our school can effectively meet your child's educational needs.

Student Name: \_\_\_\_\_ Current Grade Placement: \_\_\_\_\_

Please check off any below that the student has ever been involved in or issues with ANY of the following:

### Medical

- ☐ AD/HD
- ☐ Allergies \_\_\_\_\_
- ☐ Autism Spectrum Disorder
- ☐ FSCD (Family Supports for Children w/disabilities)
- ☐ Injury/Illness \_\_\_\_\_
- ☐ Occupational Therapy/Physiotherapy
- ☐ Pregnant/Parenting: due date \_\_\_\_\_
- ☐ Speech/Language
- ☐ Visual/Auditory Issues

### Mental Health

- Diagnosis: ☐ Anxiety ☐ Depression
- ☐ Guidance Counseling/Child Development Advisor
  - ☐ Psychologist ☐ Psychiatrist
  - ☐ Substance Use/Abuse
  - ☐ Treatment Program – AARC, ADTP, Hospital, Hull, PCHAD, Sunrise Healing Centre, Woods, YAP

### Learning

- ☐ ESL/ELL
- ☐ Gifted
- ☐ IPP: Code \_\_\_\_\_
- ☐ Learning Support

### Disciplinary

- ☐ Expulsion ☐ Suspension

### Legal

- ☐ Child & Family Services
- ☐ Correctional Facility
- ☐ Court
- ☐ Custody Order/Guardian
- ☐ Foster Home
- ☐ No Contact order
- ☐ Probation
- ☐ Restraining Order

### Family

- ☐ Family Concerns
- ☐ Family School Liason (FSL)
- ☐ Foster Home/Group Home

\*\*\*Please be advised that RVS Community Learning Centre provides a diversity of learning options for students; however, due to our delivery methods and programming we may not be able to provide a program for every child. Parents of students with special needs will be required to meet with our administration to determine if we can offer a program for your student.

August 21, 2020



# 2020-2021

## STUDENT REGISTRATION FORM

**PLEASE RETURN COMPLETED REGISTRATION FORM TO YOUR SCHOOL.**  
**THE FORM MUST BE SIGNED BY THE PARENT OR GUARDIAN OR BY THE STUDENT (IF LIVING INDEPENDENTLY)**

The information requested on this form is being collected pursuant to the *Education Act* (Student Record Regulation), the *Freedom of Information and Protection of Privacy (FOIP) Act*, and the *Canadian Charter of Rights and Freedoms*, Section 23. Information acquired through this form is kept secure and access is restricted. If you have any questions regarding the collection or use of this information, please contact your school principal or the Business and Operations Department, Rocky View Schools, 2651 Chinook Winds Drive, Airdrie, Alberta T4B 0B4, 403.945.4000.

**SCHOOL OFFICE USE ONLY:**

SCHOOL:			HOME ROOM:		
ENTRY CODE:	ENTRY DATE: ____/____/____ MONTH DAY YEAR	ALBERTA EDUCATION #:	SCHOOL ID #:		

**STUDENT INFORMATION**

Required - Proof of the child's age and legal name. Documents accepted are: birth certificate, adoption certificate, student authorization visa, Canadian citizenship papers, or permanent landed immigrant/residence documentation. Proof of child's address. Documents accepted are: utility bill, bill of sale or lease agreement.

LEGAL LAST NAME:		LEGAL FIRST NAME:		LEGAL MIDDLE NAME:	
PREFERRED LAST NAME:		PREFERRED FIRST NAME:			
RESIDENCE ADDRESS: APT: HOUSE: STREET: (or Rural 911 ADDRESS):		CITY:		POSTAL CODE:	
MAILING ADDRESS (IF DIFFERENT FROM ABOVE):		CITY:		POSTAL CODE:	
HOME TELEPHONE:	BIRTH DATE: ____/____/____ MONTH DAY YEAR	MALE <input type="checkbox"/> FEMALE <input type="checkbox"/> UNKNOWN <input type="checkbox"/> UNSPECIFIED <input type="checkbox"/>		ENTERING GRADE:	

**CITIZENSHIP/ IMMIGRATION STATUS**

CANADIAN CITIZEN: YES ☐ A copy of the student's birth certificate is required. NO ☐ If so, complete the following section.

BIRTH COUNTRY, IF NOT CANADA:

	OFFICE USE ONLY
<input type="checkbox"/> Temporary Resident (student has a study permit and living under the care of a legal guardian). Non-refundable registration fee and International Fees apply. Student Visa Expiry Date: MONTH ____ / DAY ____ / YEAR ____	CITIZENSHIP CODE: 5 ENROLLMENT CODES: IN CANADA: 415 OUTSIDE CANADA: 416
<input type="checkbox"/> A child lawfully admitted to Canada for permanent residence; must present a Confirmation of Permanent Residence.	CITIZENSHIP CODE: 2
<input type="checkbox"/> A child living in Canada, with a biological or adopted parent who is a Canadian Citizen. Proof of parent's Canadian birth certificate or Canadian Citizenship documents.	CITIZENSHIP CODE: 6
<input type="checkbox"/> A child living in Canada, with a biological or adopted parent who has Landed Immigrant Status or Study Permit or Work Visa. Proof of parent and children's documentation is required.	CITIZENSHIP CODE: 7
<input type="checkbox"/> A step-child of a Canadian; student presents passport and study permit. Biological or adopted parent provides passport and proof of application for permanent residency and fee payment to Citizenship and Immigration Canada.	CITIZENSHIP CODE: 9 ENROLLMENT CODE: 417
<input type="checkbox"/> A step-child of a Temporary Foreign Worker; student presents passport and study permit. Biological or adopted parent provides passport; step-parent provides passport and work permit.	CITIZENSHIP CODE: 9 ENROLLMENT CODE: 418
<b>EXCHANGE STUDENT</b> - involved in an approved reciprocal exchange program (does not include Rotary exchanges)	
<input type="checkbox"/> A student from another province or territory in Canada	ENROLLMENT CODE: 412
<input type="checkbox"/> A student from outside Canada	ENROLLMENT CODE: 413

**SCHOOL AT WHICH STUDENT IS REGISTERING**

NAME OF SCHOOL:

ENTERING GRADE:

Selected RVS schools offer a K-12 French Immersion Program. Are you registering in French Immersion? Yes ☐ No ☐Selected RVS schools offer a Christian Program. Are you registering in a Christian Program? Yes ☐ No ☐**KINDERGARTEN**

Kindergarten is a **half-day program** at most RVS schools; the exception is at Indus School, Westbrook School, Kathryn School, and Cochrane Christian Academy, where it is a **full-day program** for a portion of each week.

To help place your student in those schools with AM and PM options, please share any personal circumstances that you believe are relevant.

**LAST SCHOOL ATTENDED**

NAME OF SCHOOL:

GRADE:

WITHDRAWAL DATE:

\_\_\_\_ / \_\_\_\_ / \_\_\_\_  
MONTH DAY YEAR

Please provide the following information if not advancing from another school in RVS.

ADDRESS:

CITY:

PHONE:

PROVINCE:

POSTAL CODE:

FAX:

Reason for leaving last school:

Has the student been assigned an Individual Program Plan (IPP) or Personal Learning Plan (PLP)? Yes ☐ No ☐**MEDICAL INFORMATION****STUDENTS WITH A STUDENT VISA MUST REGISTER WITH THE ALBERTA HEALTH CARE INSURANCE PLAN WITHIN THREE MONTHS OF ARRIVAL.**

ALBERTA HEALTH CARE NUMBER (OPTIONAL):

ALLERGIES:

SPECIAL MEDICAL CONDITIONS (i.e. medications, dietary restrictions, physical disabilities, mental health or behavior disabilities, etc.):



**INDEPENDENT STUDENT STATUS**

The *Education Act* defines an independent student as someone who is 18 years of age or older or 16 years of age and living independently or who is party to an agreement under 57.2 of the *Child Youth and Family Enhancement Act*. Independent students may complete this form and register in Rocky View Schools without parental consent.

Requests for granting Independent Student status should be directed to your school Principal.

**GUARDIANSHIP RIGHTS, CUSTODY OR ACCESS RIGHTS**

Guardians of the student must be identified to ensure the rights of each party are respected. A child may be designated as "Protected" if a court has issued an order under the *Child Welfare Act*, the *Domestic Relations Act*, the *Divorce Act*, the *Protection Against Family Violence Act*, or the *Young Offenders Act*, or is the subject of a custody or access order including but not limited to parenting order under the *Child, Youth, and Family Enhancement Act* that is a predecessor to or a substitute for any of the said Acts. If your child is subject to any such order or agreement, please indicate below and discuss this situation with the school administration. If an order exists affecting guardianship rights or custody or access rights, a copy of the order or agreement will be required for the student's record.

Does such an order exist? Yes ☐ No ☐

If yes, please attach the most current order to this registration form.

**BIOLOGICAL OR ADOPTIVE PARENT/LEGAL GUARDIAN INFORMATION (CONSULT THE FAMILY LAW ACT FOR GUARDIANSHIP INFORMATION)**

It is important to fill out information for each biological or adoptive parent or legal guardian, whether or not they are living together. Information is collected to ensure communications are directed to the appropriate address. **All legal guardians must submit documentation of their legal rights.**

<b>CONTACT ONE</b> BIOLOGICAL OR ADOPTIVE MOTHER <input type="checkbox"/> BIOLOGICAL OR ADOPTIVE FATHER <input type="checkbox"/> LEGAL GUARDIAN <input type="checkbox"/> (CHECK ONE)		LIVES WITH STUDENT: YES <input type="checkbox"/> NO <input type="checkbox"/> MAIL TO: YES <input type="checkbox"/> NO <input type="checkbox"/>	
LAST NAME:		FIRST NAME:	
HOME PHONE:	WORK PHONE:	CELL PHONE:	EMAIL ADDRESS:
RESIDENCE ADDRESS:		CITY:	POSTAL CODE:
MAILING ADDRESS (IF DIFFERENT FROM ABOVE):		CITY:	POSTAL CODE:
<b>CONTACT TWO</b> BIOLOGICAL OR ADOPTIVE MOTHER <input type="checkbox"/> BIOLOGICAL OR ADOPTIVE FATHER <input type="checkbox"/> LEGAL GUARDIAN <input type="checkbox"/> (CHECK ONE)		LIVES WITH STUDENT: YES <input type="checkbox"/> NO <input type="checkbox"/> MAIL TO: YES <input type="checkbox"/> NO <input type="checkbox"/>	
LAST NAME:		FIRST NAME:	
HOME PHONE:	WORK PHONE:	CELL PHONE:	EMAIL ADDRESS:
RESIDENCE ADDRESS:		CITY:	POSTAL CODE:
MAILING ADDRESS (IF DIFFERENT FROM ABOVE):		CITY:	POSTAL CODE:

<b>CONTACT 3 (OPTIONAL)</b>			
LAST NAME:		FIRST NAME:	
RELATIONSHIP TO STUDENT: STEP MOTHER <input type="checkbox"/> STEP FATHER <input type="checkbox"/> OTHER (PLEASE SPECIFY)			
HOME PHONE:	WORK PHONE:	CELL PHONE:	EMAIL ADDRESS:
RESIDENCE ADDRESS:		CITY:	POSTAL CODE:
MAILING ADDRESS (IF DIFFERENT FROM ABOVE):		CITY:	POSTAL CODE:
<b>CONTACT 4 (OPTIONAL)</b>			
LAST NAME:		FIRST NAME:	
RELATIONSHIP TO STUDENT: STEP MOTHER <input type="checkbox"/> STEP FATHER <input type="checkbox"/> OTHER (PLEASE SPECIFY)			
HOME PHONE:	WORK PHONE:	CELL PHONE:	EMAIL ADDRESS:
RESIDENCE ADDRESS:		CITY:	POSTAL CODE:
MAILING ADDRESS (IF DIFFERENT FROM ABOVE):		CITY:	POSTAL CODE:
<b>SIBLING INFORMATION (OPTIONAL)</b>			
The provision of sibling information is optional and is collected for communication purposes.			
Do you have other children attending RVS? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, please list name(s), school(s) and grade(s).			
NAME:	SCHOOL ATTENDING:	GRADE:	
NAME:	SCHOOL ATTENDING:	GRADE:	
NAME:	SCHOOL ATTENDING:	GRADE:	
NAME:	SCHOOL ATTENDING:	GRADE:	



**CONTACT IN CASE OF EMERGENCY OR SCHOOL CLOSURE**

An 'emergency contact' is someone other than the student's biological or adoptive parent or legal guardian. Please provide emergency contacts to be used in the event that school personnel cannot contact those listed as biological or adoptive parent or legal guardian.

NAME	PHONE #	CELL #	RELATIONSHIP TO STUDENT
			GRANDMOTHER <input type="checkbox"/> GRANDFATHER <input type="checkbox"/> SISTER <input type="checkbox"/> BROTHER <input type="checkbox"/> AUNT <input type="checkbox"/> UNCLE <input type="checkbox"/> FRIEND <input type="checkbox"/> OTHER (PLEASE SPECIFY)
			GRANDMOTHER <input type="checkbox"/> GRANDFATHER <input type="checkbox"/> SISTER <input type="checkbox"/> BROTHER <input type="checkbox"/> AUNT <input type="checkbox"/> UNCLE <input type="checkbox"/> FRIEND <input type="checkbox"/> OTHER (PLEASE SPECIFY)
			GRANDMOTHER <input type="checkbox"/> GRANDFATHER <input type="checkbox"/> SISTER <input type="checkbox"/> BROTHER <input type="checkbox"/> AUNT <input type="checkbox"/> UNCLE <input type="checkbox"/> FRIEND <input type="checkbox"/> OTHER (PLEASE SPECIFY)

**CHILD CARE PROVIDER (if applicable)**

NAME OF FACILITY:

CONTACT NAME:

WORK PHONE:

CELL PHONE:

ADDRESS:

CITY:

POSTAL CODE:

**STUDENT NAME:****GRADE:****FRANCOPHONE ELIGIBILITY**

According to the *Education Act* and Section 23 of the *Canadian Charter of Rights and Freedoms*, a parent who is a Canadian Citizen has the right to have all his/her children receive primary and secondary instruction in French if:

1. Either parent's first language learned and still understood is French (*mother or father's native tongue is French*) or,
2. Either parent received their primary school instruction in Canada at a Francophone school (K-12), or,
3. Any child in the same family has received or is receiving primary or secondary school instruction at a Francophone school in Canada.

**Note:** Francophone eligibility rights are not multi-generational and refer only to the native tongue of the parent(s).

Do you claim entitlement to a Francophone education under the terms of the *Education Act*? Yes ☐ No ☐

If YES, RVS is required to release demographic information about the student to the local Francophone Education Board upon written request from that school jurisdiction in conformance with provincial Student Record Regulations.

**ENGLISH AS A SECOND LANGUAGE (ESL)**

A student may be eligible for ESL support when the primary language spoken at home is a language other than English.

Is your child's primary language English? Yes ☐ No ☐

If NO, my child's primary language is: The language commonly spoken at home is:

**ABORIGINAL SELF-IDENTIFICATION**

If you wish to declare the student is Aboriginal, please select one:

First Nation (status) ☐ First Nation (non-status) ☐ Métis ☐ Inuit ☐

For further information, please refer to: <https://education.alberta.ca/system-supports/results-reporting> or contact Alberta Education at 780.427.8501. If you have questions regarding the collection of student information by the school board, please contact the Office of the Superintendent at 403.945.4002.

**STUDENTS WHO DO NOT RESIDE IN THE SCHOOL ATTENDANCE AREA**

Parents must register students living within the school's attendance area. Parents may request 'Out-of-Attendance Area' registration in another RVS school. This request is reviewed by the Principal of the requested school and may be approved if space and resources are available. Parents are responsible for transporting out-of-attendance area students to and from school. RVS form AF305A Out of Attendance Area application must be completed to begin the application process.

Is your residence located outside of the attendance area of this school? Yes ☐ No ☐

I understand I am responsible for transportation and may not be able to access RVS school bus service. Yes ☐

**RVS SCHOOL BUS TRANSPORTATION**

Rocky View Schools provides bus transportation services for students, between Grades 1-12, who live 2.4 km or greater from their designated school. Services also are provided for morning or afternoon kindergarten students who live outside the walk limit for their designated school. Families new to Rocky View School who want to apply for bus services may do so in one of two ways:

1. Online registration via SchoolEngage at: <https://rockyview.schoolengage.ca/>
2. In person registration at RVS' Education Centre in Airdrie - you'll be encouraged to use a public computer to register via SchoolEngage, but we'll be there to help you!

For more information on transportation fees go to:

<https://www.rockyview.ab.ca/registration/schoolfees>.

Questions regarding services can be forwarded to: [transportation@rockyview.ab.ca](mailto:transportation@rockyview.ab.ca)

**DECLARATION**

**I hereby declare that I have read and understand the information contained on this Student Registration Form and that the information I have provided is correct.**

STUDENT LEGAL NAME: \_\_\_\_\_

DATE: \_\_\_\_\_ PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_ INDEPENDENT STUDENT SIGNATURE\*: \_\_\_\_\_

\* As defined in the Education Act "independent student" means a student who is

- (i) 18 years of age or older, or
- (ii) 16 years of age or older and (A) who is living independently, or (B) who is a party to an agreement under section 57.2 of the Child, Youth and Family Enhancement Act;

**IF INFORMATION PROVIDED ON THIS FORM CHANGES, PLEASE CONTACT THE SCHOOL IMMEDIATELY.**

### CONSENT TO ELECTRONIC COMMUNICATIONS

Rocky View School Division No. 41 (RVS) would like to keep you informed about the latest school and school board information, events, announcements and opportunities for parents and students, through electronic communications such as e-mails and newsletters from your child's school and from RVS, school councils, and other school based or supported entities. Occasionally these communications may include information about offers, advertisements or promotions related to school activities or RVS activities such as but not limited to event tickets, school fees, yearbooks, field trip opportunities, student photos, and may fall into the definition of a "commercial electronic message" under the new Canadian Anti-Spam Law.

Due to the Canadian Anti-Spam Law, effective July 1, 2014, your child's school and RVS may not be able to send you these types of communications electronically without your permission.

To continue to receive such communications please sign below indicating your consent to receive such communications even if they are in whole or in part with the definition of a "commercial electronic message".

If you have any questions or wish to withdraw your consent at any time, contact your child's school principal either by e-mail or at the address of the school, both of which are on the school's website.

As defined by the Canada Anti-Spam Law, a "commercial electronic message" is:

*(2) For the purposes of this Act, a commercial electronic message is an electronic message that, having regard to the content of the message, the hyperlinks in the message to content on a website or other database, or the contact information contained in the message, it would be reasonable to conclude has as its purpose, or one of its purposes, to encourage participation in a commercial activity, including an electronic message that:*

- a) offers to purchase, sell, barter or lease a product, goods, a service, land or an interest or right in land;*
- b) offers to provide a business, investment or gaming opportunity;*
- c) advertises or promotes anything referred to in paragraph (a) or (b); or*
- d) promotes a person, including the public image of a person, as being a person who does anything referred to in any of paragraphs (a) to (c), or who intends to do so.*

**I wish to continue to receive electronic communication from RVS and my child's school:**

STUDENT LEGAL NAME: \_\_\_\_\_

DATE: \_\_\_\_\_ PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_ INDEPENDENT STUDENT SIGNATURE: \_\_\_\_\_



### SCHOOL DIVISION USE OF PERSONAL INFORMATION

Rocky View Schools (RVS) is authorized and required under the provisions of the Education Act and its regulations, in accordance with the Freedom of Information and Protection of Privacy Act (FOIP), to collect, use and disclose the personal information necessary to provide an educational program and ensure a safe and secure school environment for students. **Consent is not required for these purposes.**

Personal information means recorded information about an identifiable individual that may include but is not limited to: student name, age, grade, address, phone number, etc. The following are some examples of how personal information may be used by RVS. This list is not intended to be all-inclusive:

- Report cards, attendance
- Student records
- Student identification cards
- School library cards
- School yearbooks, memory books
- Photos including individual, class, team, club or videos for use within RVS
- School newsletters
- Field trips
- Secure RVS online environments
- Parent/guardian contact for absenteeism, emergencies, etc.
- Transportation services
- Classroom or program assignments and showcases
- Displays at schools or school jurisdiction office
- School sponsored activities such as fine arts productions, presentations, fairs, celebrations, clubs, sports activities
- Eligibility or suitability for an honour, award, scholarship, athletic program, etc.
- Law enforcement and/or first responders relating to safety, health, and security

Schools will contact parents /guardians when any additional consent is required in specific circumstances not covered explicitly or implicitly by the above list. Parents concerned with the use of this information should contact their school Principal for additional information.

*PLEASE NOTE: Photos, videos or images of students attending or participating in school activities (e.g., sporting events, concerts, cultural programs, clubs, field trips, graduation or other ceremonies), that are open to the general public, may be taken by RVS staff, the public-at-large, including journalists, reporters, videographers and other members of the media and used for purposes within and outside the school or school district. RVS cannot control or prevent the further distribution or use of these photos, videos, images or other personal information by those who access the information.*



## Consent for Public Use of Student Images /Work

AF144-A  
05/2018

FORM TO BE COMPLETED ANNUALLY BY PARENTS/GUARDIANS  
AND FILED PERMANENTLY AT THE SCHOOL

There are instances in schools when it is desirable to use digital or news media to showcase student/school achievement and projects, including the publishing of a student's name, photographs, videos, interviews, or other work and activities. In order to publicly display and publish the above noted items created by or involving your student on the Internet or through other media in any form, consent is required from the parents / guardians.

To avoid the need for repetitious requests for consent in a given school year, the intent of this form is to provide annual consent. Please review the information below and if you concur, sign date the form, and return it to your child's school. Alternatively, the form may be filled in electronically and emailed to the school's email address listed on the website.

**Declaration:**

**I hereby consent to allow RVS' school representatives to use my child's name, photographs, videos, interviews, or other work and activities, for the purpose of highlighting student accomplishments and successes digitally, on the Internet, or through the media.**

**Disclaimer:**

*The Internet is not governed, regulated or restricted at this time. Therefore, access to information/ images posted on the Internet are permanent and cannot be limited to a specific audience, or made available only for a specific time period.*

Date:

Student Name:

Name of Parent/Guardian: (please print)

Parent/Guardian Signature:

\*Independent Student Signature:

**PLEASE NOTE:** Photos, videos or images of students attending or participating in school activities (e.g., sporting events, concerts, cultural programs, clubs, field trips, graduation or other ceremonies), that are open to the general public, may be taken by RVS staff, the public-at-large, including journalists, reporters, videographers and other members of the media and used for purposes within and outside the school or school district. RVS cannot control or prevent the further distribution or use of these photos, videos, images or other personal information by those who access the information.

**\*Independent Student:**

The School Act defines an independent student as someone who is 18 years of age or older or 16 years of age and living independently or who is party to an agreement under 57.2 of the Child Youth and Family Enhancement Act. Independent students may complete this form without parental consent.

**Reference:**

- AP144 – Public Use of Student Images/Work





**Consent for Use of Non-Supported RVS Technologies**  
FORM TO BE COMPLETED ANNUALLY BY  
PARENTS/GUARDIANS/INDEPENDENT STUDENTS  
AND FILED PERMANENTLY AT THE SCHOOL

AF180-D  
02/2018

Rocky View Schools has developed a process for accepting or rejecting digital tools (applications) for use of students in carrying on and enhancing their studies. Once accepted it is desirable that students have access to all such digital tools (applications) in order to maximize their learning opportunities.

Consent is required from the parent/guardian for use of such digital tools (applications) as they are generally found on the Internet at large and are not under the direct control of Rocky View Schools.

**Part A: To be completed by an authorized school representative:**

Name of technology(s):	Moodle/Google Suite/0365/Remind/Strava/Zoom
Description/purpose/use:	Platforms to deliver course content and student assignment submission.
Timeline for use:	2020-2021 school year
School:	Rocky View Schools Community Learning Centre
School representative:	Teachers and staff of Rocky View Schools Community Learning Centre

Please review the information above regarding the use of this non-supported RVS technology, sign and date the form, and return it to your child's school. Alternatively, the form may be completed electronically and emailed it to the school's email address as listed on the website.

**Part B: To be completed by parent/guardian:**

I hereby grant consent to allow my child to use the non-supported RVS technology(s), described above, for instructional use and to have access to the Internet for such purposes.	
<b>Disclaimer:</b> <i>The Internet is not governed, regulated or restricted at this time. Therefore, access to information/ images posted on the Internet cannot be limited to a specific audience, or made available only for a specific time period.</i>	
Name of Student:	
Name of Parent/Guardian: (please print)	
Signature of Parent/Guardian:	
Date:	

**Part C: To be completed by Independent Student:**

Name of Student:
Signature of Independent Student:
Date:

For further information, contact your school principal or Rocky View Schools' FOIP Coordinator at 403.945.4013.

Reference: AP180 Freedom of Information and Protection of Privacy





## Responsible Use of Technology and Ongoing Consent Agreement - Student

AF140-A  
06/2018

### **GUIDELINES AND PROCEDURES**

Students of Rocky View Schools (RVS) have the opportunity to access RVS Information Technology (IT) Resources (software, hardware, network, e-mail, and Internet) to enhance learning. This agreement shall be executed upon commencement of enrollment, and reaffirmed each September as required by Technology Services. All users shall adhere to the following standards of responsible use when accessing RVS' IT Resources on an RVS-owned or personal electronic device for educational purposes. As outlined in Administrative Procedure 140 Responsible Use of Technology, RVS' reserves the right to access, audit, monitor, suspend and/or deny the use of all supplied IT Resources and the information stored on same, without prior notice to the user, to maintain the integrity of the system and to ensure responsible use. By executing this agreement, the signatory confirms that he or she has done so. Inappropriate use will result in disciplinary action.

#### **Responsible Use**

- I will follow all administrative procedures regarding responsible use of IT Resources listed in RVS's AP140 Responsible Use of Technology.
- I will take full responsibility for, and respectfully use, all IT Resources available to me.
- I will take responsibility for my actions when viewing and posting information and images online; I will not distribute inappropriate content.
- I will treat others with respect and use appropriate language and images when communicating with others
- I will only use IT Resources for educational activities directly related to RVS.
- I understand I am responsible for any actions performed on the computer while I am logged on, therefore, I will always log out when finished on the computer or when I am away from the workstation.

#### **Safe Use**

- I will keep my personal information secure, including my age, address, and phone number.
- I will help maintain a safe computing environment by reporting any inappropriate messages, material, security, or network problems to a teacher, administrator, or system administrator.
- I understand the Division uses a web filter to safeguard students and staff from inappropriate content, but that it may not always be possible to block inappropriate content.
- I understand not all information on the Internet is true and accurate, therefore I will learn to assess the information that I find.

#### **Appropriate Use**

- I will obtain written permission of the individual(s) involved before photographing, videoing, publishing, sending, or displaying their information in a public online environment.
- I will obtain written permission from individual(s) before downloading and redistributing assets from one of RVS' secured online environments, i.e. blogs, students portfolios, etc.
- I will use IT resources and equipment in a positive manner so as to not disturb system performance and/or breach security standards.
- I will not attempt to circumvent system security or gain unauthorized access to any local or network resources.
- I will not use any IT resources for mass emailing, promotions/solicitation, product advertising, personal profit, or private business.
- I will only download, save, or install either full or portions of any music, movies, and images in accordance with RVS' standards and copyright laws.



## Responsible Use of Technology and Ongoing Consent Agreement - Student

AF140-A  
06/2018

### Reliability

- I understand teachers and technicians do their best to ensure the availability and reliability of RVS' IT resources; however, I also understand IT resources may be unavailable at times due to extenuating circumstances.
- I understand Network Administrators may review files and communications to maintain integrity of the system and to ensure responsible use.

### Personally-Owned Devices

Individuals may use their own personal electronic devices on the RVS' network. When using a personal mobile device, all of the above conditions apply, in addition to the following:

- I realize that by registering/using my personal device on the RVS network, the device can be monitored and my computing activities can be traced back to me.
- I will ensure my personal device is equipped with current virus protection software if supported by the device.
- I will turn off all peer-to-peer sharing (music/video/gaming) software or web-hosting services on my device while connected to RVS' network.
- I will use my personal electronic device appropriately during class/business time. During non-instructional times, students may use their personal electronic devices providing that they adhere to the expectations of this agreement.
- I understand the security, care, connectivity, and maintenance of my device is my responsibility.
- I understand technical support for my personal electronic devices is my responsibility.

*Please complete and return to the school office.*

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### STUDENT RESPONSIBLE USE CONSENT AGREEMENT

<b>RVS Student Name (print):</b>	
<b>STUDENTS' RESPONSIBLE USE</b>  I have read, I understand, and I will abide by the Rocky View Schools Responsible Use and Ongoing Consent Agreement to which this Consent Form is attached. I realize that violation of these provisions may result in loss of use of network privileges, as well as possible disciplinary actions. This may include, but is not limited to, revocation or suspension of network privileges, suspension or expulsion from school, and/or appropriate legal action.	
<b>RVS Student Signature:</b>	<b>Date:</b>
<b>Parent/Guardian Signature:</b>	<b>Date:</b>

#### Reference:

- AP140 Responsible Use of Technology



## Annual Field Trip Authorization

(To be completed by Parent/Guardian and returned to the school)

AF260-A  
11/2017

I/We understand that the Board of Trustees of the Rocky View Schools allows for students in the Rocky View school system to participate in field trips, tours and off-campus activities which, in the opinion of the Board, have definite educational, athletic or cultural value and are an integral part of the Board's program.

I/We, being the Parent(s)/Guardian(s) of \_\_\_\_\_ (the "student") in Grade \_\_\_\_\_, consent to the student participating in any such field trips arranged by the Board and we authorize the participation by the student. It is understood that my/our authorization and consent are subject to the following conditions:

1. The Board will be responsible for any injuries and damages suffered by the student while participating in any such field trip that arises as a result of the negligence of the Board.
2. The Board (usually the school) will advise me/us in writing of the following particulars of any field trip at least three (3) school days prior to the intended date of the excursion:
  - 2.1 destination
  - 2.2 arranged supervision
  - 2.3 date(s) and time(s)
  - 2.4 transportation plans
  - 2.5 any extraordinary risks and dangers that may be associated with the field trip
  - 2.6 costs (if any)
  - 2.7 telephone number(s) through which additional information on the field trip may be obtained.

I/We have the right to advise the Board (usually the school) in writing, at least two (2) school days before the commencement of any particular field trip, that I/We do not consent to the student participating in the field trip, in which event my/our consent and authorization will be considered as withdrawn for that particular field trip and the student shall not be allowed to participate in such field trip.

This consent, authorization and waiver shall be in effect for the current school year only.

DATED at \_\_\_\_\_, Alberta this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_

*The personal information contained on this form is collected under the authority of the School Act and the Freedom of Information and Protection of Privacy Act (FOIP) for the purpose of participating in school field trips. If you have any questions about this consent form, please contact the School Principal or the Associate Superintendent of Schools.*

### Reference:

- AP260 Educational Excursions



