



## Grade 10 – 12

### 2020/21 Student Registration Package (Returning Student)

In this package you will find items for your completion. Enclose documents to be returned and either scan & email, mail, fax, or drop off at one of our offices.

1. In this package you will find the following items (please complete all):

- ☐ Student Learning Plan
- ☐ Student Information
- ☐ Consent to Electronic Communications
- ☐ School Division Use of Personal Information
- ☐ Form AF144-A 05/2018 – Consent for Public Use of Student Images/Work
- ☐ Form AF180-D 02/2018 – Consent for Use of Non-Supported RVS Technologies
- ☐ Form AF140-A 06/2018 – Responsible Use Agreement
- ☐ Form AF260-A 11/2017 – Annual Field Trip Authorization
- ☐ Informed Consent for Youth Outreach Worker

2. Please submit all forms to the respective Community Learning Centre campus and book an appointment for a Program Planning Session to complete the registration process.

\*\*\* Your updated and signed Student Demographic form must accompany these documents. You should have received one of these by mail. If you do not have one, you can contact our campus to get one.

Visit our website at:

<http://rvsclc.rockyview.ab.ca>

Airdrie Campus  
120 Main Street South  
Airdrie, AB T4B 0P8  
403-948-4360 PH

Chestermere Campus  
133 Main Street  
Chestermere, AB T1X 1V3  
403-235-0294 PH

Cochrane Campus  
228 River Avenue  
Cochrane, AB T4C 2C1  
403-932-6131 PH

Email any campus at [rvsclc@rockyview.ab.ca](mailto:rvsclc@rockyview.ab.ca)



# Student Learning Plan

## Grade 10 – 12      2020/2021

Name: \_\_\_\_\_

Registration Date: \_\_\_\_\_

Students must sign this form to indicate their willingness to participate in our program and to confirm their awareness of deadlines as well as school policies. Online access of course content and submission of work is considered a presence of attendance in our online learning environment. Please read the following and sign at the bottom to indicate your understanding.

1. In conjunction with one of the teachers, I will develop a specific learning plan with my core teachers that will include goals, attendance expectations, and course completion deadlines.
2. If I am not familiar with Moodle, Google Classroom, or Remind or if this is my first online course, I will participate in an inservice on site.
3. I realize that if I don't start my course within 1 month of registering, I will be withdrawn from the course.
4. I will check in with my teachers on a weekly basis and will seek additional help from them if I am struggling with the program.
5. I understand that all materials are due to be returned by **January 28, 2021** (for the first semester) or **June 25, 2021** (for the second semester) in order to receive my textbook refund.
6. I understand that there are no printed copies of report cards issued to me. To check my marks/progress I can check the parent/student Power School portal for updates and a digital copy of report cards when available. After semester end, you can log into your MyPass account to check on official marks.

I hereby declare that I have read and understand the information contained on this form and the information I have provided is correct.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent or Guardian Signature (if student is under 18)

### Fee Schedule:

**ALL STUDENTS** Textbook Caution Fee\*\*      \$150.00 (\*\*Payment required. Can be rolled over from previous year. Refundable upon return of all texts and school materials in good condition and on time.)

**FULL TIME STUDENT fees:** no instructional fee

**ADULT FEES: (students age 20 as of September 1)** Per Credit Fee    \$130.00 per credit

\*Phys. Ed. and options course fees are additional to all the above. Please inquire at time of registration.

Payment methods: All fees should be paid through School Cash Online (<https://rockyview.schoolcashionline.com/>). If for any reason this is not possible, you can pay in person by Visa, Master Card, Debit (no debit at the Chestermere location) and cheque (cheques can be made payable to **RVS Community Learning Centre**).

BUILDING FUTURES: \$100.00  
MECHANICS TRAINING CENTRE: \$100.00  
STUDENT LEADERSHIP ACADEMY: \$100.00  
THE FARM: \$100.00



## Student Information

This information collected on this form contains personal information covered by the Freedom of Information and Protection of Privacy (FOIP) Act. This information is used to better understand your child's background/needs and to assist us in determining if our school can effectively meet your child's educational needs.

Student Name: \_\_\_\_\_ Current Grade Placement: \_\_\_\_\_

Please check off any below that the student has ever been involved in or issues with ANY of the following:

### Medical

- ☐ AD/HD
- ☐ Allergies \_\_\_\_\_
- ☐ Autism Spectrum Disorder
- ☐ FSCD (Family Supports for Children w/disabilities)
- ☐ Injury/Illness \_\_\_\_\_
- ☐ Occupational Therapy/Physiotherapy
- ☐ Pregnant/Parenting: due date \_\_\_\_\_
- ☐ Speech/Language
- ☐ Visual/Auditory Issues

### Mental Health

- Diagnosis: ☐ Anxiety ☐ Depression
- ☐ Guidance Counseling/Child Development Advisor
  - ☐ Psychologist ☐ Psychiatrist
  - ☐ Substance Use/Abuse
  - ☐ Treatment Program – AARC, ADTP, Hospital, Hull, PCHAD, Sunrise Healing Centre, Woods, YAP

### Family

- ☐ Family Concerns
- ☐ Family School Liason (FSL)
- ☐ Foster Home/Group Home

### Learning

- ☐ ESL/ELL
- ☐ Gifted
- ☐ IPP: Code \_\_\_\_\_
- ☐ Learning Support

### Disciplinary

- ☐ Expulsion ☐ Suspension

### Legal

- ☐ Child & Family Services
- ☐ Correctional Facility
- ☐ Court
- ☐ Custody Order/Guardian
- ☐ Foster Home
- ☐ No Contact order
- ☐ Probation
- ☐ Restraining Order

\*\*\*Please be advised that RVS Community Learning Centre provides a diversity of learning options for students; however, due to our delivery methods and programming we may not be able to provide a program for every child. Parents of students with special needs will be required to meet with our administration to determine if we can offer a program for your student.

August 21, 2020



### CONSENT TO ELECTRONIC COMMUNICATIONS

Rocky View School Division No. 41 (RVS) would like to keep you informed about the latest school and school board information, events, announcements and opportunities for parents and students, through electronic communications such as e-mails and newsletters from your child's school and from RVS, school councils, and other school based or supported entities. Occasionally these communications may include information about offers, advertisements or promotions related to school activities or RVS activities such as but not limited to event tickets, school fees, yearbooks, field trip opportunities, student photos, and may fall into the definition of a "commercial electronic message" under the new Canadian Anti-Spam Law.

Due to the Canadian Anti-Spam Law, effective July 1, 2014, your child's school and RVS may not be able to send you these types of communications electronically without your permission.

To continue to receive such communications please sign below indicating your consent to receive such communications even if they are in whole or in part with the definition of a "commercial electronic message".

If you have any questions or wish to withdraw your consent at any time, contact your child's school principal either by e-mail or at the address of the school, both of which are on the school's website.

As defined by the Canada Anti-Spam Law, a "commercial electronic message" is:

*(2) For the purposes of this Act, a commercial electronic message is an electronic message that, having regard to the content of the message, the hyperlinks in the message to content on a website or other database, or the contact information contained in the message, it would be reasonable to conclude has as its purpose, or one of its purposes, to encourage participation in a commercial activity, including an electronic message that:*

- a) offers to purchase, sell, barter or lease a product, goods, a service, land or an interest or right in land;*
- b) offers to provide a business, investment or gaming opportunity;*
- c) advertises or promotes anything referred to in paragraph (a) or (b); or*
- d) promotes a person, including the public image of a person, as being a person who does anything referred to in any of paragraphs (a) to (c), or who intends to do so.*

**I wish to continue to receive electronic communication from RVS and my child's school:**

STUDENT LEGAL NAME: \_\_\_\_\_

DATE: \_\_\_\_\_ PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_ INDEPENDENT STUDENT SIGNATURE: \_\_\_\_\_

### SCHOOL DIVISION USE OF PERSONAL INFORMATION

Rocky View Schools (RVS) is authorized and required under the provisions of the Education Act and its regulations, in accordance with the Freedom of Information and Protection of Privacy Act (FOIP), to collect, use and disclose the personal information necessary to provide an educational program and ensure a safe and secure school environment for students.

**Consent is not required for these purposes.**

Personal information means recorded information about an identifiable individual that may include but is not limited to: student name, age, grade, address, phone number, etc. The following are some examples of how personal information may be used by RVS. This list is not intended to be all-inclusive:

- Report cards, attendance
- Student records
- Student identification cards
- School library cards
- School yearbooks, memory books
- Photos including individual, class, team, club or videos for use within RVS
- School newsletters
- Field trips
- Secure RVS online environments
- Parent/guardian contact for absenteeism, emergencies, etc.
- Transportation services
- Classroom or program assignments and showcases
- Displays at schools or school jurisdiction office
- School sponsored activities such as fine arts productions, presentations, fairs, celebrations, clubs, sports activities
- Eligibility or suitability for an honour, award, scholarship, athletic program, etc.
- Law enforcement and/or first responders relating to safety, health, and security

Schools will contact parents /guardians when any additional consent is required in specific circumstances not covered explicitly or implicitly by the above list. Parents concerned with the use of this information should contact their school Principal for additional information.

*PLEASE NOTE: Photos, videos or images of students attending or participating in school activities (e.g., sporting events, concerts, cultural programs, clubs, field trips, graduation or other ceremonies), that are open to the general public, may be taken by RVS staff, the public-at-large, including journalists, reporters, videographers and other members of the media and used for purposes within and outside the school or school district. RVS cannot control or prevent the further distribution or use of these photos, videos, images or other personal information by those who access the information.*



## Consent for Public Use of Student Images /Work

AF144-A  
05/2018

FORM TO BE COMPLETED ANNUALLY BY PARENTS/GUARDIANS  
AND FILED PERMANENTLY AT THE SCHOOL

There are instances in schools when it is desirable to use digital or news media to showcase student/school achievement and projects, including the publishing of a student's name, photographs, videos, interviews, or other work and activities. In order to publicly display and publish the above noted items created by or involving your student on the Internet or through other media in any form, consent is required from the parents / guardians.

To avoid the need for repetitious requests for consent in a given school year, the intent of this form is to provide annual consent. Please review the information below and if you concur, sign date the form, and return it to your child's school. Alternatively, the form may be filled in electronically and emailed to the school's email address listed on the website.

### Declaration:

**I hereby consent to allow RVS' school representatives to use my child's name, photographs, videos, interviews, or other work and activities, for the purpose of highlighting student accomplishments and successes digitally, on the Internet, or through the media.**

### Disclaimer:

*The Internet is not governed, regulated or restricted at this time. Therefore, access to information/ images posted on the Internet are permanent and cannot be limited to a specific audience, or made available only for a specific time period.*

Date:

Student Name:

Name of Parent/Guardian: (please print)

Parent/Guardian Signature:

*\*Independent Student Signature:*

**PLEASE NOTE:** Photos, videos or images of students attending or participating in school activities (e.g., sporting events, concerts, cultural programs, clubs, field trips, graduation or other ceremonies), that are open to the general public, may be taken by RVS staff, the public-at-large, including journalists, reporters, videographers and other members of the media and used for purposes within and outside the school or school district. RVS cannot control or prevent the further distribution or use of these photos, videos, images or other personal information by those who access the information.

### *\*Independent Student:*

The School Act defines an independent student as someone who is 18 years of age or older or 16 years of age and living independently or who is party to an agreement under 57.2 of the Child Youth and Family Enhancement Act. Independent students may complete this form without parental consent.

### Reference:

- AP144 – Public Use of Student Images/Work



## Consent for Use of Non-Supported RVS Technologies

FORM TO BE COMPLETED ANNUALLY BY  
PARENTS/GUARDIANS/INDEPENDENT STUDENTS  
AND FILED PERMANENTLY AT THE SCHOOL

AF180-D  
02/2018

Rocky View Schools has developed a process for accepting or rejecting digital tools (applications) for use of students in carrying on and enhancing their studies. Once accepted it is desirable that students have access to all such digital tools (applications) in order to maximize their learning opportunities.

Consent is required from the parent/guardian for use of such digital tools (applications) as they are generally found on the Internet at large and are not under the direct control of Rocky View Schools.

### Part A: To be completed by an authorized school representative:

Name of technology(s):	Moodle/Google Suite/0365/Remind/Strava/Zoom
Description/purpose/use:	Platforms to deliver course content and student assignment submission.
Timeline for use:	2020-2021 school year
School:	Rocky View Schools Community Learning Centre
School representative:	Teachers and staff of Rocky View Schools Community Learning Centre

Please review the information above regarding the use of this non-supported RVS technology, sign and date the form, and return it to your child's school. Alternatively, the form may be completed electronically and emailed it to the school's email address as listed on the website.

### Part B: To be completed by parent/guardian:

I hereby grant consent to allow my child to use the non-supported RVS technology(s), described above, for instructional use and to have access to the Internet for such purposes.	
<b>Disclaimer:</b> The Internet is not governed, regulated or restricted at this time. Therefore, access to information/ images posted on the Internet cannot be limited to a specific audience, or made available only for a specific time period.	
Name of Student:	
Name of Parent/Guardian: (please print)	
Signature of Parent/Guardian:	
Date:	

### Part C: To be completed by Independent Student:

Name of Student:
Signature of Independent Student:
Date:

For further information, contact your school principal or Rocky View Schools' FOIP Coordinator at 403.945.4013.

Reference: AP180 Freedom of Information and Protection of Privacy



## GUIDELINES AND PROCEDURES

Students of Rocky View Schools (RVS) have the opportunity to access RVS Information Technology (IT) Resources (software, hardware, network, e-mail, and Internet) to enhance learning. This agreement shall be executed upon commencement of enrollment, and reaffirmed each September as required by Technology Services. All users shall adhere to the following standards of responsible use when accessing RVS' IT Resources on an RVS-owned or personal electronic device for educational purposes. As outlined in Administrative Procedure 140 Responsible Use of Technology, RVS' reserves the right to access, audit, monitor, suspend and/or deny the use of all supplied IT Resources and the information stored on same, without prior notice to the user, to maintain the integrity of the system and to ensure responsible use. By executing this agreement, the signatory confirms that he or she has done so. Inappropriate use will result in disciplinary action.

### Responsible Use

- I will follow all administrative procedures regarding responsible use of IT Resources listed in RVS's AP140 Responsible Use of Technology.
- I will take full responsibility for, and respectfully use, all IT Resources available to me.
- I will take responsibility for my actions when viewing and posting information and images online; I will not distribute inappropriate content.
- I will treat others with respect and use appropriate language and images when communicating with others
- I will only use IT Resources for educational activities directly related to RVS.
- I understand I am responsible for any actions performed on the computer while I am logged on, therefore, I will always log out when finished on the computer or when I am away from the workstation.

### Safe Use

- I will keep my personal information secure, including my age, address, and phone number.
- I will help maintain a safe computing environment by reporting any inappropriate messages, material, security, or network problems to a teacher, administrator, or system administrator.
- I understand the Division uses a web filter to safeguard students and staff from inappropriate content, but that it may not always be possible to block inappropriate content.
- I understand not all information on the Internet is true and accurate, therefore I will learn to assess the information that I find.

### Appropriate Use

- I will obtain written permission of the individual(s) involved before photographing, videoing, publishing, sending, or displaying their information in a public online environment.
- I will obtain written permission from individual(s) before downloading and redistributing assets from one of RVS' secured online environments, i.e. blogs, students portfolios, etc.
- I will use IT resources and equipment in a positive manner so as to not disturb system performance and/or breach security standards.
- I will not attempt to circumvent system security or gain unauthorized access to any local or network resources.
- I will not use any IT resources for mass emailing, promotions/solicitation, product advertising, personal profit, or private business.
- I will only download, save, or install either full or portions of any music, movies, and images in accordance with RVS' standards and copyright laws.





## Responsible Use of Technology and Ongoing Consent Agreement - Student

AF140-A  
06/2018

### Reliability

- I understand teachers and technicians do their best to ensure the availability and reliability of RVS' IT resources; however, I also understand IT resources may be unavailable at times due to extenuating circumstances.
- I understand Network Administrators may review files and communications to maintain integrity of the system and to ensure responsible use.

### Personally-Owned Devices

Individuals may use their own personal electronic devices on the RVS' network. When using a personal mobile device, all of the above conditions apply, in addition to the following:

- I realize that by registering/using my personal device on the RVS network, the device can be monitored and my computing activities can be traced back to me.
- I will ensure my personal device is equipped with current virus protection software if supported by the device.
- I will turn off all peer-to-peer sharing (music/video/gaming) software or web-hosting services on my device while connected to RVS' network.
- I will use my personal electronic device appropriately during class/business time. During non-instructional times, students may use their personal electronic devices providing that they adhere to the expectations of this agreement.
- I understand the security, care, connectivity, and maintenance of my device is my responsibility.
- I understand technical support for my personal electronic devices is my responsibility.

*Please complete and return to the school office.*

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### STUDENT RESPONSIBLE USE CONSENT AGREEMENT

<b>RVS Student Name (print):</b>	
<b>STUDENTS' RESPONSIBLE USE</b> I have read, I understand, and I will abide by the Rocky View Schools Responsible Use and Ongoing Consent Agreement to which this Consent Form is attached. I realize that violation of these provisions may result in loss of use of network privileges, as well as possible disciplinary actions. This may include, but is not limited to, revocation or suspension of network privileges, suspension or expulsion from school, and/or appropriate legal action.	
<b>RVS Student Signature:</b>	<b>Date:</b>
<b>Parent/Guardian Signature:</b>	<b>Date:</b>

### Reference:

- AP140 Responsible Use of Technology



## Annual Field Trip Authorization

(To be completed by Parent/Guardian and returned to the school)

I/We understand that the Board of Trustees of the Rocky View Schools allows for students in the Rocky View school system to participate in field trips, tours and off-campus activities which, in the opinion of the Board, have definite educational, athletic or cultural value and are an integral part of the Board's program.

I/We, being the Parent(s)/Guardian(s) of \_\_\_\_\_ (the "student") in Grade \_\_\_\_\_, consent to the student participating in any such field trips arranged by the Board and we authorize the participation by the student. It is understood that my/our authorization and consent are subject to the following conditions:

1. The Board will be responsible for any injuries and damages suffered by the student while participating in any such field trip that arises as a result of the negligence of the Board.
2. The Board (usually the school) will advise me/us in writing of the following particulars of any field trip at least three (3) school days prior to the intended date of the excursion:
  - 2.1 destination
  - 2.2 arranged supervision
  - 2.3 date(s) and time(s)
  - 2.4 transportation plans
  - 2.5 any extraordinary risks and dangers that may be associated with the field trip
  - 2.6 costs (if any)
  - 2.7 telephone number(s) through which additional information on the field trip may be obtained.

I/We have the right to advise the Board (usually the school) in writing, at least two (2) school days before the commencement of any particular field trip, that I/We do not consent to the student participating in the field trip, in which event my/our consent and authorization will be considered as withdrawn for that particular field trip and the student shall not be allowed to participate in such field trip.

This consent, authorization and waiver shall be in effect for the current school year only.

DATED at \_\_\_\_\_, Alberta this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_

*The personal information contained on this form is collected under the authority of the School Act and the Freedom of Information and Protection of Privacy Act (FOIP) for the purpose of participating in school field trips. If you have any questions about this consent form, please contact the School Principal or the Associate Superintendent of Schools.*

### Reference:

- AP260 Educational Excursions



## Informed Consent for Youth Outreach Worker

Legal Surname:	Given Name:		
Alternate Surname (aka):	Alternate Given Name (aka):		
D.O.B.:	Age:		
School:	Grade:		
<p>The Rocky View Community Learning Centre Youth Outreach Worker needs your consent to work with and communicate with your child outside of the school building. Means of transportation to community service providers can/may include vehicles, public transportation and/or walking.</p> <p>Youth Outreach Workers collaborate and liaise with the family, student, schools, and the greater community to support and meet the social, emotional and academic goals of your child.</p>			
<b>Limits of Confidentiality:</b>			
<p>Unless otherwise specified, all personal information is kept private. We are required to disclose information to others in the following situations:</p> <ul style="list-style-type: none"><li>• Disclosure of personal risk: harm to self or others</li><li>• Disclosure of child at risk: abuse or neglect</li><li>• A legal subpoena for the disclosure of information</li></ul>			
<p>I have had this information explained to me, and all my questions have been answered to my satisfaction. I authorize Rocky View School's Youth Outreach Worker(s) to communicate with, and support my child offsite school property. I understand the Youth Outreach Worker will advise of appointments that take place off school property ahead of time. I also understand that I may revoke this consent at any time by writing to my school requesting this consent be revoked.</p>			
<p>This consent expires twelve months following the date of signature.</p> <p>Dated this _____ day of _____, 20____.</p> <table border="0" style="width: 100%;"><tr><td style="width: 50%; text-align: center;">_____ Name of Parent/Guardian</td><td style="width: 50%; text-align: center;">_____ Signature of Parent/Guardian</td></tr></table>		_____ Name of Parent/Guardian	_____ Signature of Parent/Guardian
_____ Name of Parent/Guardian	_____ Signature of Parent/Guardian		

Reference: